

**EMERGENCY PLAN**  
**Northland Bible Baptist Church**  
**Grand Rapids, MN – (updated 3/17/2017)**

**The use of this facility is intended to provide a safe, comfortable, caring environment with God honoring worship, service and activities. Proverbs 21:31 says: “The horse is prepared against the day of battle, but safety is of the LORD”. In the event of an emergency, follow these procedures to deal with these specific conditions.**

**Call “911” for any of these emergency situations, to summon Police, Fire or Ambulance, OR**

**Itasca County Sherriff - Non-Emergency 326-3477**  
**Grand Rapids Fire Department – Non-Emergency 326-7600**  
**Grand Itasca Hospital & Clinic – Non-Emergency 326-3401**

**Give this address:**

Northland Bible Baptist Church Fire #2026  
2026 Northland Street  
Grand Rapids, MN 55744  
Church phone: 218-999-7002

As soon as it is safe to do so, also call at least one of these church men:

Tim Goeman	218-259-2917 (cell)
Pastor Tim Graf	218-244-5127 (cell)
Tim Zaren	218-247-7138 (home) 218-343-9590 (cell)
Eric Goslovich	218-355-8305 (cell)
Gene Birt	218-999-5671 (home) 218-343-7478 (cell)

For Electric Power outage, call Grand Rapids Public Utilities: 326-7024, after hours: 326-4806  
For smell of Propane Gas Leak in building, **evacuate building** and **then call 911 from outside building.**  
For non-emergency call Lakes Gas Co. 326-3030

**Fire Emergency**

- 1) Call out “FIRE, FIRE, FIRE”, if alarm system has not sounded, activate it manually by pushing red button adjacent to alarm panel in front entrance. Evacuate building. Outside assembly point is close to church sign in summer months or mail box in winter months. Make sure all building occupants are accounted for once outside.
  - a. Keep people clear of driveway for emergency vehicles.
  - b. Keep people calm and out of the building.
  - c. Once outside, no one is allowed to re-enter building!!
- 2) Call **911** for Fire Department response **from outside building**. Give address listed above.
- 3) Only if fire is **small** (size of a trash can or smaller) and safe to do so, attempt to fight fire.
  - a. Fire extinguishers are located near the front and rear hall exit and the auditorium side exit.
  - b. Fight fire only if it is safe to do so, with building evacuated, and keep your back toward a safe exit.
  - c. Remember **“P.A.S.S.”**:

- i. **P** = Pull pin
  - ii. **A** = Aim at the base of the flames
  - iii. **S** = Squeeze handle
  - iv. **S** = Sweep side to side, move in closer as flames get knocked down
- 4) **If fire becomes larger than trash can, get out and stay out!!!**

### **Medical Emergency**

- 1) Call **911** for Ambulance. Give Church address listed above. Describe condition of injured or ill person(s) and care being given. Send someone to meet ambulance.
- 2) Call for assistance from anyone present: any church elder, Kayla Anderson, Eric Goslovich, or any other adult.
- 3) Provide first-aid if you know how to, as long it is safe for you to do so. Check and treat life threatening conditions first:
  - a. Maintain open airway
  - b. Check for breathing
  - c. Check for signs of circulation
  - d. Check for sever bleeding
- 4) First aid kit is located just inside Mechanical Room on wall to the right.
- 5) Keep bystanders away that are not helping with emergency care.
- 6) Grand Itasca Hospital is located at 1601 Golf Course Road, Grand Rapids, 326-3401

### **Weather Emergency**

For Tornado or High Wind **Warning** that is issued for Southern Itasca County or immediate Grand Rapids Area, seek shelter inside Men's and/or Woman's Restroom. Once restrooms are full, if more space needed, can put more people in Mechanical Room. Keep away from windows. Be sure to have cell phone or telephone with you.

### **Violence**

Any form of violence (verbal, physical, sexual) is not acceptable on these premises. Report any violent act immediately to church elder or any other adult present in building. Call 911 for any violence that is not immediately stopped. If possible, any violence should be isolated to one part of the building. Evacuate rest of the building and meet at assembly area (by church sign) if violence cannot be contained or isolated.

If violent person has a weapon and threatens to use it, don't resist them, give them any money or material items demanded.

Do not be in a room alone with a minor aged child, where you cannot be seen through a window, if you are not the parent.

### **Active Threat**

Anyone entering the building actively threatening lives with a firearm or other weapon, respond this way:

1. **Run** - away from the danger, outside if possible
2. **Hide** - barricade yourself in room away from danger, keep quiet until threat is gone
3. **Fight** – at last resort, fight the threat aggressively and with force

### **Break-in**

If a break-in has been discovered, call 911. Do not disturb any potential evidence. Contact at least one church leader as listed above. Secure the area, wait for assistance to arrive.